

# Business Voice Cloud with Webex

Upgrade from Mobility / UC-One  
to Webex

July 2022

Strictly Confidential

# Introducing LOGIX Business Voice Cloud with Webex



**LOGIX is pleased to announce a new integration of your LOGIX Business Voice Cloud service with Cisco Webex. Cisco is a leading communication and collaboration platform for businesses worldwide. LOGIX is excited about the functionality this upgrade from Mobility to Webex will enable for you.**

**This guide will walk you through step-by-step the process for activating your Webex account. Prior to doing so, there are a few steps you should take.**

1. Ensure that all users have their LOGIX Mobility usernames and passwords handy as they will be needed to self-activate Webex.
2. Ensure that you and your colleagues review your message history. Please copy and save any important chats and contacts to a separate file. Your contact and message history will not be available in Webex after the activation.
  - a. [Click here](#) for information on how to save chat and contact history.
3. Make note of any meetings scheduled with a Mobility meeting room ID as these must be updated with your new Webex meeting ID.

**You are now ready to follow the activation steps on the following slides and begin experiencing a new way to collaborate!**

# Upgrade from Mobility to Webex

**Step 1:** Sign Out of Mobility completely and close the application.

Please also ensure that you manually sign out of any other Webex accounts you may have before starting.

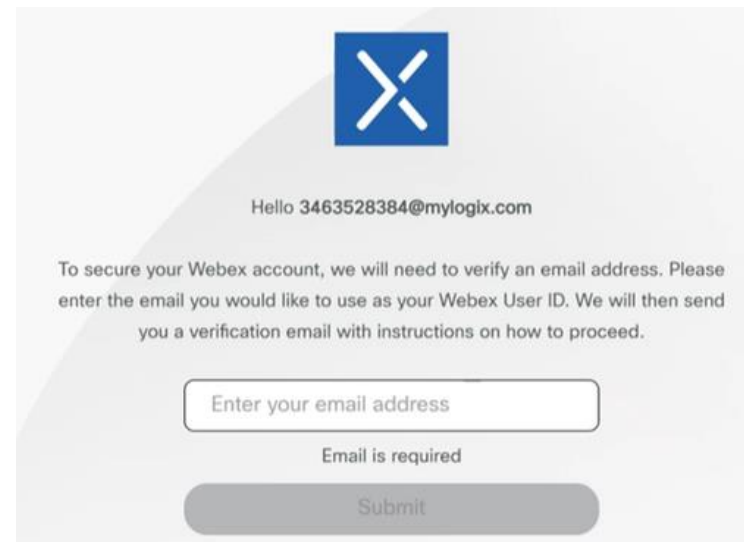
**Step 2:** Click the link [Logix User Activation Portal Link](#) to access the User Activation Portal and get started.

Enter your current Mobility  
Username & Password



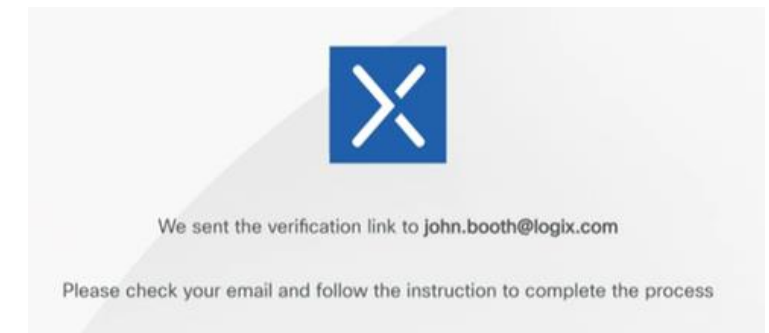
A screenshot of a login form. At the top center is a blue square icon with a white 'X'. Below it, the text 'Enter your username ⓘ' is displayed. There are two input fields: the first is labeled 'Username' and the second is labeled 'Password'. Below the input fields is a grey 'Submit' button.

Enter your complete Logix  
email address when prompted



A screenshot of an email verification form. At the top center is a blue square icon with a white 'X'. Below it, the text 'Hello 3463528384@mylogix.com' is displayed. A message reads: 'To secure your Webex account, we will need to verify an email address. Please enter the email you would like to use as your Webex User ID. We will then send you a verification email with instructions on how to proceed.' Below this is an input field labeled 'Enter your email address' and a grey 'Submit' button. The text 'Email is required' is positioned above the submit button.

A verification link is sent to the  
email address you just entered

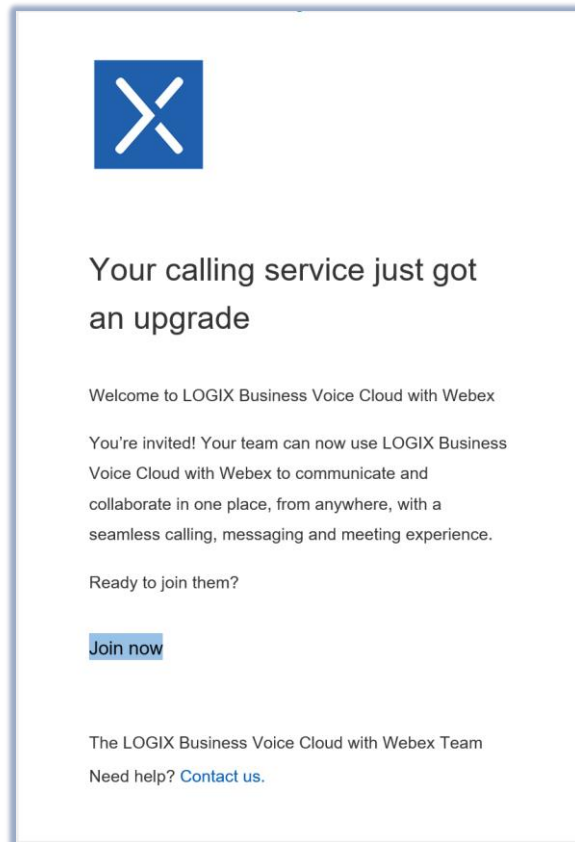


A screenshot of a confirmation screen. At the top center is a blue square icon with a white 'X'. Below it, the text 'We sent the verification link to john.booth@logix.com' is displayed. At the bottom, a message reads: 'Please check your email and follow the instruction to complete the process'.

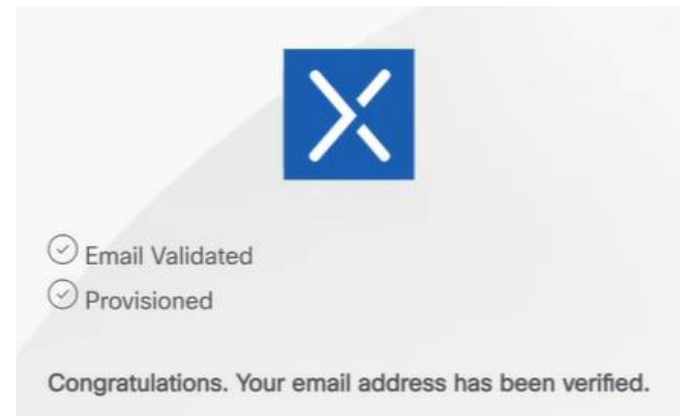
# Upgrade from Mobility to Webex

**Step 3:** Complete email verification by clicking the **Join Now** link you received in the email  
The system will validate and provision, and then the page will refresh to offer the download options.

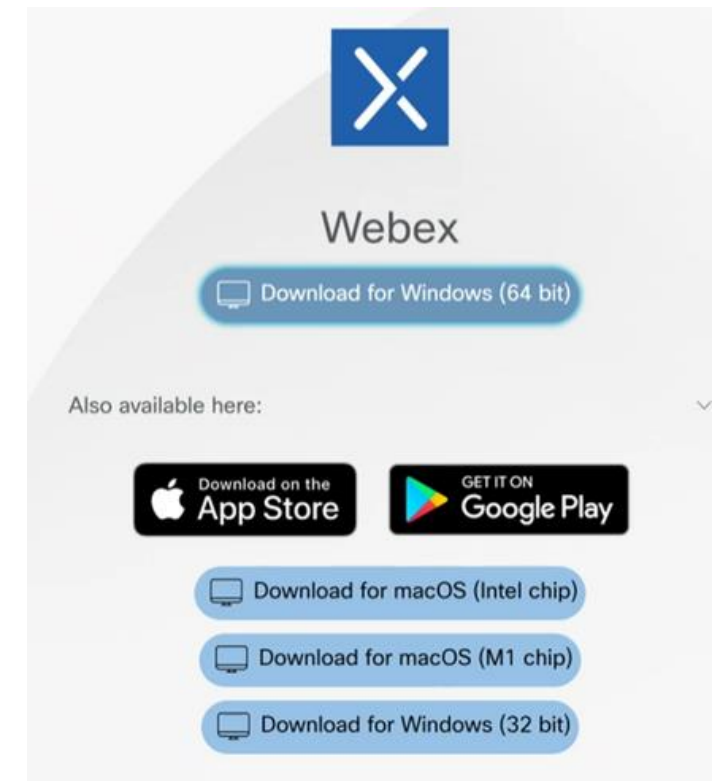
Click Join Now in the email.



Wait while validation and provisioning complete.



Click the appropriate link for your device and follow prompts to install

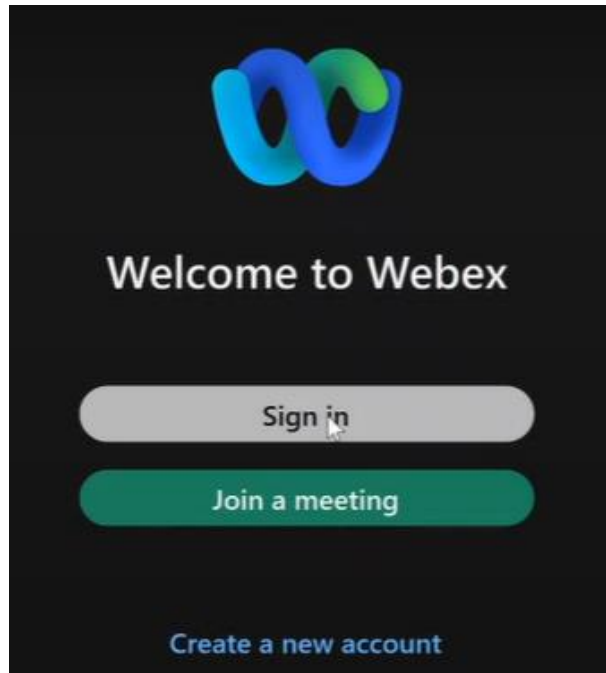


\*\* If you receive notification that you have an existing Free Webex Account, see instructions in Appendix

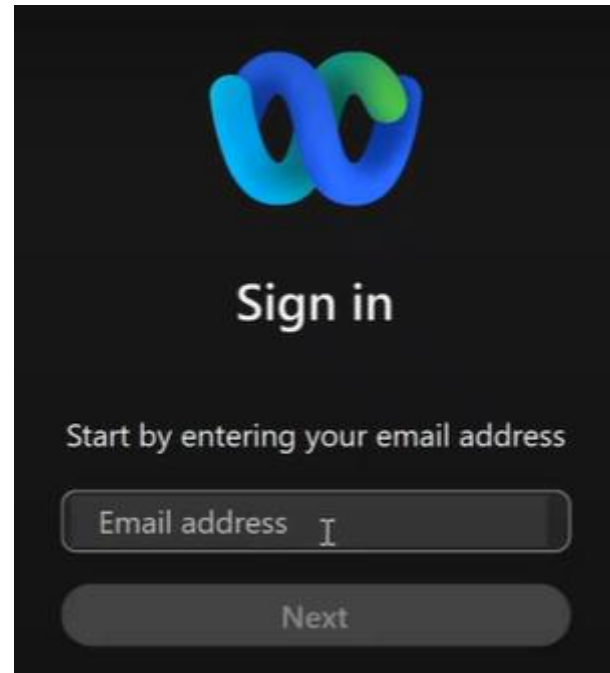
# Upgrade from Mobility to Webex

**Step 4:** Launch the new Webex Application and log in with your Mobility credentials.

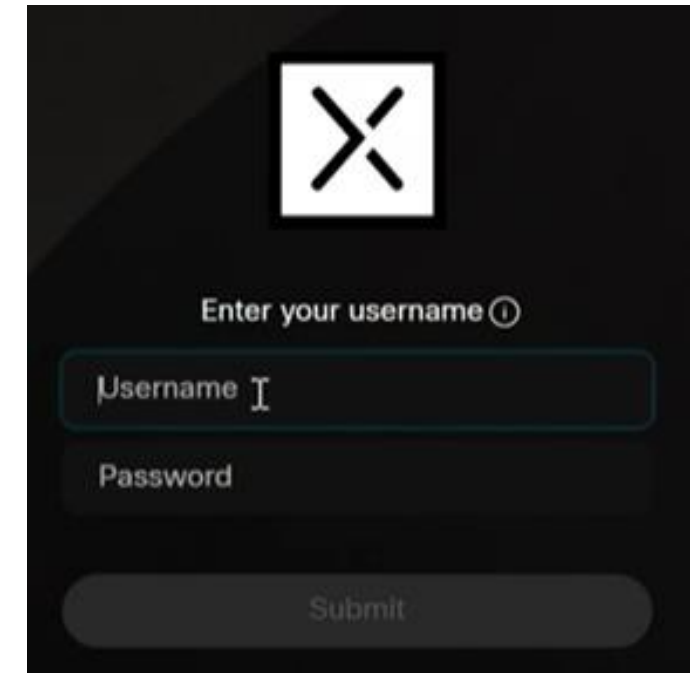
Click Sign In



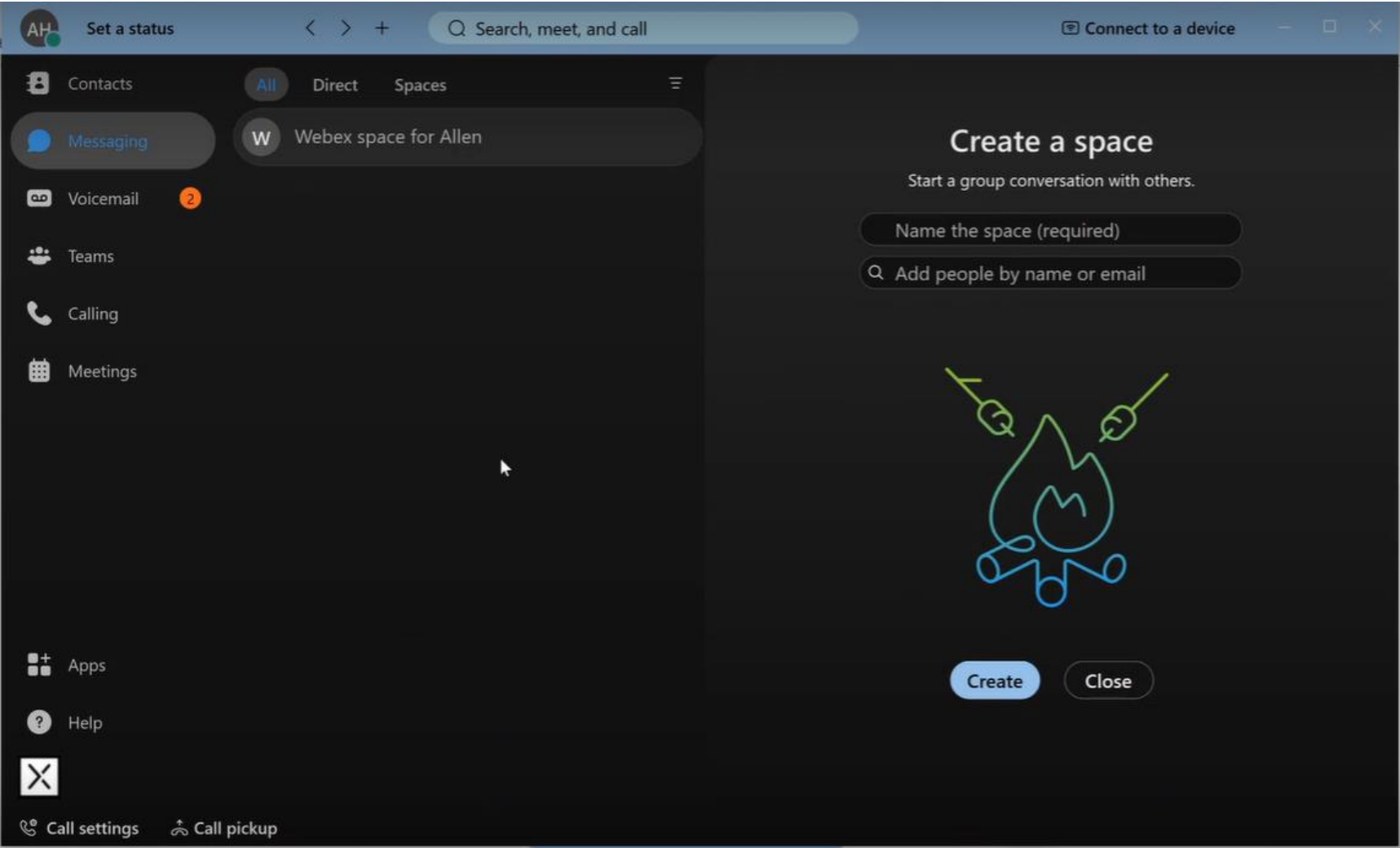
Enter your  
email address



Enter your Mobility  
Username and Password



# Welcome to Business Voice Cloud with Webex!



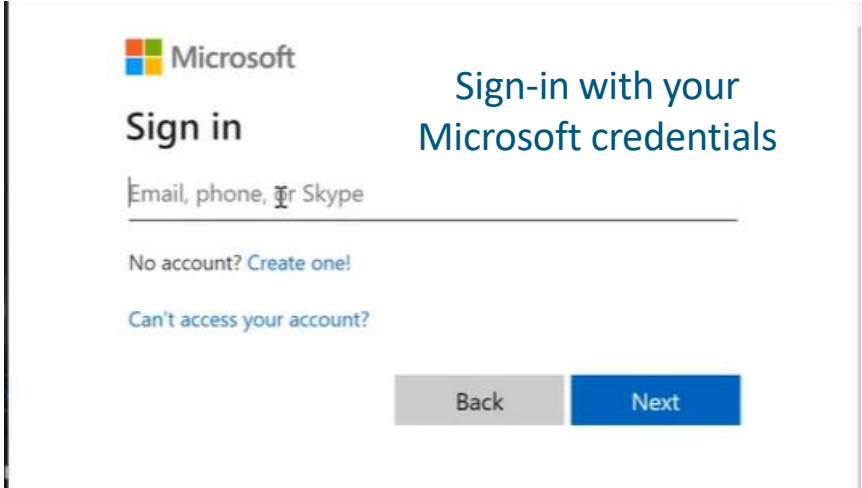
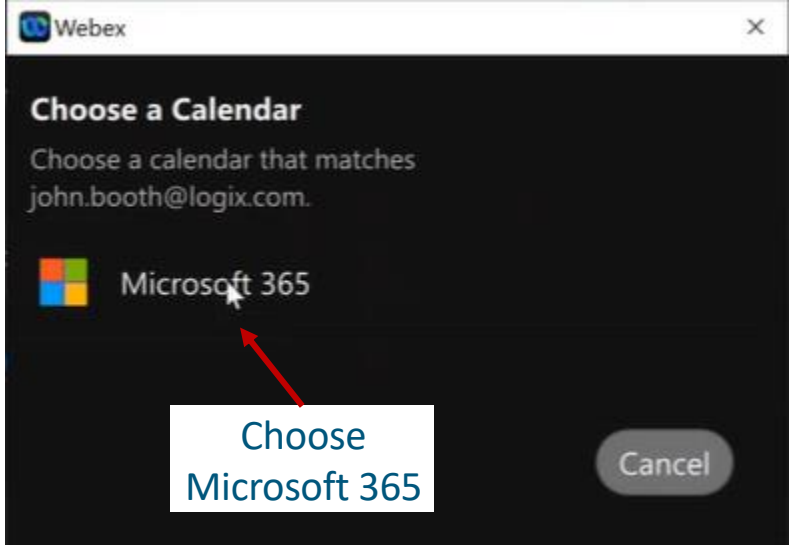
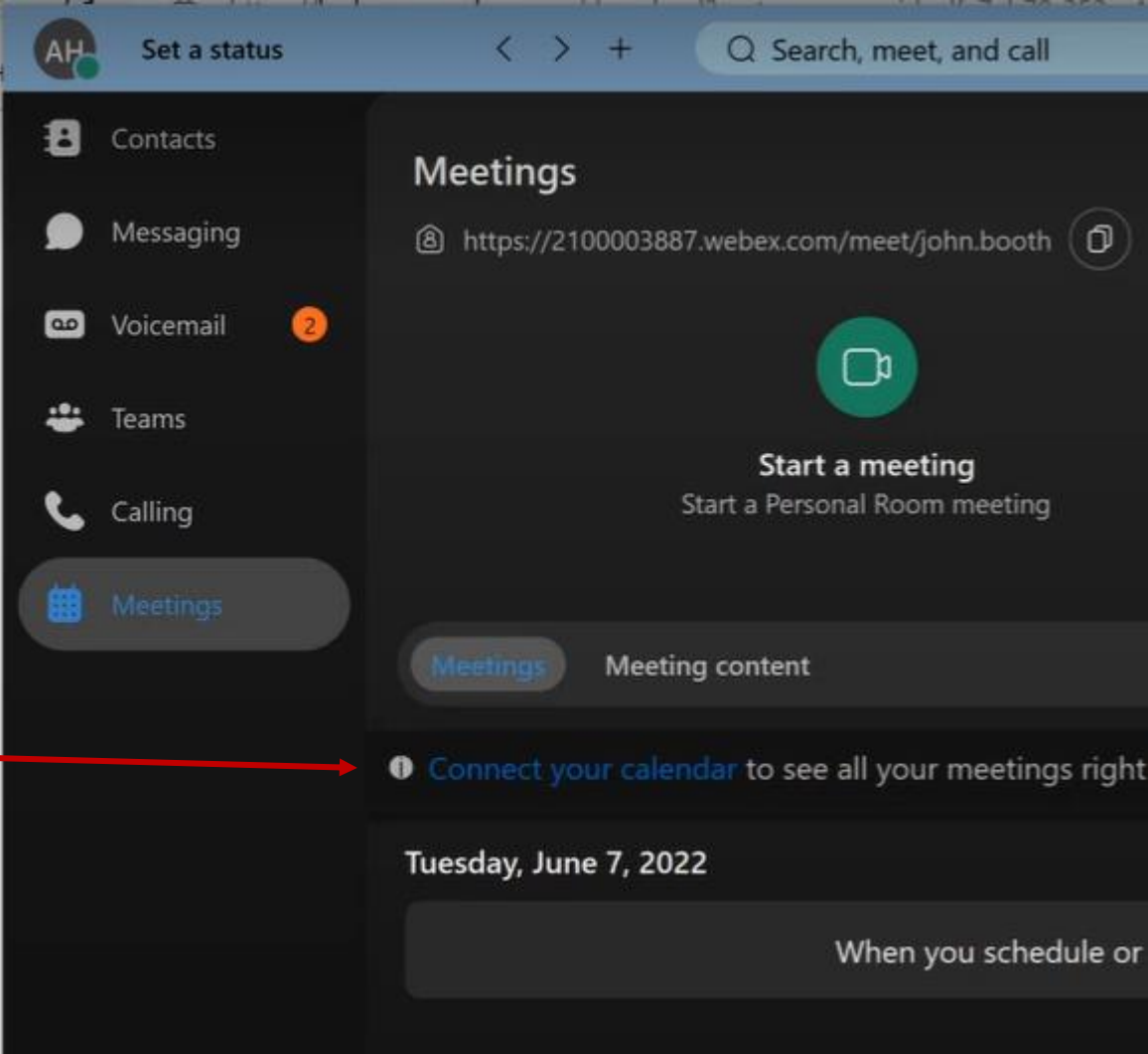
For additional support with your Webex activation, you can utilize the resources below

- Watch a [video walk-through](#) of the Webex activation process
- Access the [Webex Settings Quick Reference Guide](#)
- Access the [Webex SMS Guide](#)
- E-mail the LOGIX Webex Help Desk @ [logixwebexhelpdesk@logix.com](mailto:logixwebexhelpdesk@logix.com)
- Call the LOGIX Webex Help Desk @ 888-991-1000

# APPENDIX



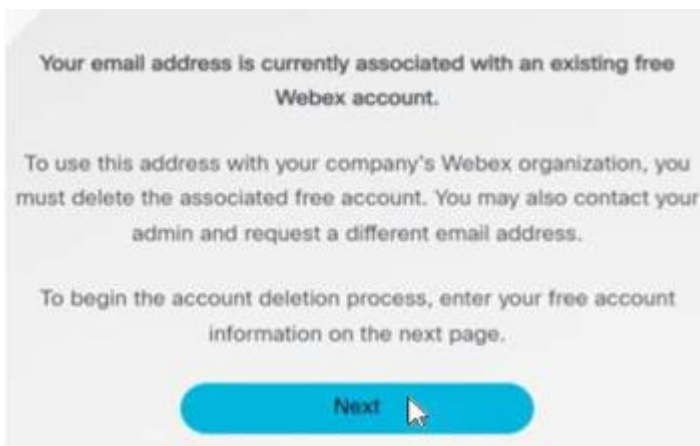
# Connect your Outlook calendar to Webex



# If you have an existing Free Webex Account

**IMPORTANT:** If you receive a notification during Step 3 that you have an existing Free Webex Account, you must delete it. **Note:** You will need to know the Username and Password credentials for your free Webex account.

Click the **Next** link in the communication from Webex



Enter your email and password for the free account when prompted.



Click Delete account and wait while the account is deleted - then you may continue to download, install, and Sign Into the Webex App.

